1. Curriculum Development Committee



1. Academic Year : 2012-2013

2. Chair : Dr. Afzal Haq Asif3. Coordinator : Dr Mueen Ahmed KK

- 4. Members:
- 1. Dr. Sheriff W Mansour
- 2. Dr. Yasir Ibrahim
- 3. Dr. Promise Emika
- 4. Dr. Asia Taha
- 5. Dr. Ali Shamri
- 6. Mr. Suleman Almahesh
- 7. Ms. Sara Alhussain
- 8. Dr. Jean Dib (SAMSO)
- **5.** Number of meetings held during the academic year: Three after the executive order (attached). However the previous committee had additional meetings

First meeting: Feb 12, 2013
 Second meeting: March 13, 2013
 Third meeting May 8, 2013

6. Charges assigned by Dean:

a. Previous Committee Sep 2012—Feb 2013

- 1. Blue printing of all courses of 1st semester for mapping all course objectives with teaching and assessment strategies, through instructors and Academic departments
- 2. Workshop on blue printing for faculty
- 3. Workshop on Service learning in selected courses
- 4. Mapping of COCP Pharm D Program Outcomes and courses with Specific Learning Outcomes for Pharmaceutical Education as defined by NCAAA
- 5. Mapping of Pharm D courses' contents with list of contents of Appendix B of ACPE accreditation document
- 6. Mapping of Pharm D Program with Professional competencies for Canadian Pharmacists at Entry to Practice as defined by National Association of Pharmacy Regulatory Authority Canada

- 7. Mapping of COCP Pharm D Program with Educational Outcomes for First Professional Degree Program in Pharmacy as defined by AFPC: Association of Faculties of Pharmacy of Canada
- 8. Proposal for addition of Interprofessional Education in various courses of COCP Pharm D program, for approval by the college Council

b. Current Committee Feb 2013—May 2013)

- 1. Mapping of COCP Pharm D courses contents with list of contents of CCAPP accreditation standard 27
- 2. Mapping of Specific course objectives with AFPC defined Educational Outcomes for first Professional Degree Program in Pharmacy, for the purpose of assessment of extent of achievement by COCP
- 3. Revisiting of course objectives and contents of certain courses on the basis of Assessment Report (through standard quality procedures)
- 4. Mapping course objectives with NCAAA defined Educational outcomes for Pharmaceutical Sciences Degree

7. Actions:

Curriculum Development Committee (2011-2012 and 2012-2013) accomplished all the above tasks successfully with exception of No 11 and 12 which are on-going and will be accomplished by the end of this semester (June 15, 2013), In Sha Allah

In addition to the above tasks, the committee also accomplished the following:

- 1. Approved the Roles and Responsibilities of the committee
- 2. Designed and disseminated a standard template for course contents/objectives for the faculty, to fulfil the quality standards
- 3. Designed and disseminated uniform template to facilitate blue printing by the faculty members
- 4. Recommended to the QAU to improve the course file contents which should reflect the quality of Pharm d Program delivery. (accepted and implemented by QAU)
- 5. Recommended to the quality assurance unit to organize course report seminars at the earliest, and one/two-day seminar to enhance its usefulness in improving the study plan
- **8. Attendance Level:** Overall attendance level in meetings remained 83%

9. Obstacles, Issues to be addressed:

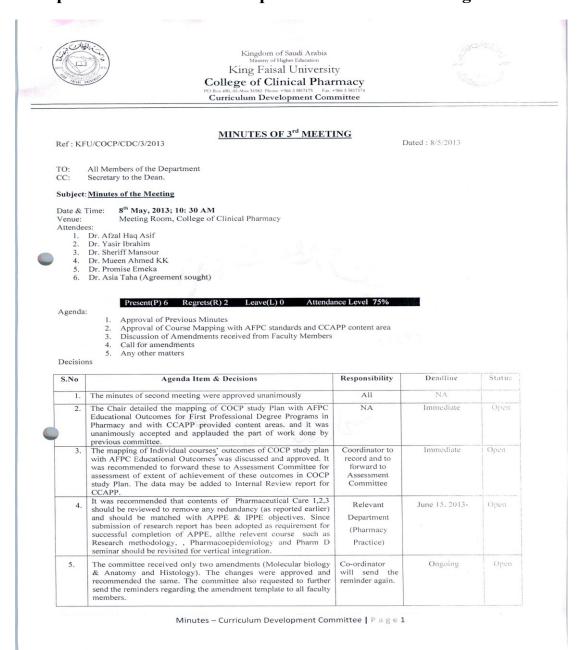
- 1. Attendance of student members remained at lower percentage as compared to the faculty members
- 2. The response of faculty to the call of committee for their recommendations for improvements in course contents and objectives was noted to be slow, may be due to their engagement in program delivery. However committee is committed to accomplish all its tasks by June 15, 2013

3. Office and Secretarial Services for the committee for proper documentation

10. Work remaining:

1. Mapping of Course objectives with Educational outcomes defined by NCAAA, which will be accomplished by the end of May 2013

Example of Curriculum Development Committee meeting minutes:



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		PO Box 400, Al-Alba 31982 Phone - 966 3 5817175 Pox 906 3 5817175 Curriculum Development Committee	
6.	The Committee appreciated	the exhaustive and tiring assignment of -	
	the coordinator, Dr Mueen is and program outcome and the	in assessing the achievement of course hat of Dr Maged for computing and k accomplished will assist the	
	The Committee highly appre Dr Sheriff, throughout his st Plan	eciated the productive contribution of tay at COCP, for improvement of Study	
	The meeting was adjourned	with vote of thanks by the Chair.	
1. Head	1:	Dr. Afzal Haq Asif	
Memb			
	Sheriff Mansour Yasir Ibrahim		
	Mueen Ahmed KK		ling
5. Dr. I	Promise Emeka	M.	
6. Dr.	Asia	- 36	is dery
Engl	Course Amendment Templa	ate.	
Dean's	Approval/comments:	3	
Dean's	2000		
Dean's	2000		
		on Plan (internal/External) and for record	
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